



Randazzo Dance - COVID-19 Operations Plan

Version 16, July 20, 2022

This Operations Plan is updated to reflect the current CDC Guidelines and is also in response to the increase in COVID-19 cases related to the Omicron variant.

Legal Name of Business: Randazzo Dance, LLC

Address: 4569 Washtenaw Avenue, Ann Arbor, MI 48108

Business Phone: 734-477-9350

Co-Owners/Co-Managers: Sara Randazzo and Heidi Vitso

Worksite Coordinators: Sara Randazzo and/or Heidi Vitso

Responsible for Notifications: Sara Randazzo and/or Heidi Vitso

PURPOSE OF THIS POLICY

This policy is in response to the COVID-19 Pandemic and associated Governmental Orders and CDC recommendations as they apply to the day-to-day operation of Randazzo Dance, LLC, and is intended to ensure the safety of Students, Parents/Guardians and Teachers against the spread of the Coronavirus at the premises of Randazzo Dance at 4569 Washtenaw, Ann Arbor, MI.

In order to minimize the risk of the spread of the Coronavirus, Randazzo Dance fully require that Students, Parents/Guardians and anyone entering the studio premises follow the applicable Governmental orders and recommendations as well as these Randazzo Dance COVID-19 Guidelines.

STUDIO ACCESS/ENTRY CONTROL/LOG-IN PROCEDURES

Before you travel to the Studio:

- All studio employees, students, parents/guardians and any visitor to the studio are encouraged to take their temperature and perform a self-assessment each day they are scheduled to enter the studio. Anyone that has a temperature over 100.4F or otherwise feel ill or exhibit symptoms of COVID-19 shall stay home and not attempt to travel to the studio and enter the studio premises.
- DO NOT TRAVEL TO OR ENTER THE STUDIO IF THE FOLLOWING APPLIES TO YOU:
 1. You have a positive or presumed positive case of COVID-19 (regardless of vaccination status).
 2. You have been in close contact with a positive case of COVID-19 (regardless of vaccination status).

When you arrive at the Studio:

- Wearing a facemask is voluntary for all persons who enter and stay at the studio.
- We no longer require a temperature check upon entry but ask that you not enter the studio if you are aware that your temperature exceed 100.4F or if you otherwise feel ill or exhibit symptoms of COVID-19.

RETURN TO STUDIO GUIDELINES

Use the guidance below to determine the proper return to studio guidelines for all COVID-19 related incidents.

ISOLATION

Regardless of vaccination status, you must enter isolation if you have a positive or presumed positive case of COVID-19

- **Ending Isolation for those with symptoms:**
Day 0 is your first day of symptoms. Day 1 is the first full day after symptoms developed
 - You can leave isolation after day 5 if:
 - o You are fever-free for 24 hours without the use of fever-reducing medication AND
 - o Your other symptoms have improved AND
 - o You have a negative COVID-19 antigen test taken after day 5
 - If test is positive, then test every 24 hours until a negative result is obtained
 - You must wear a mask at the studio through day 10
- **Ending isolation for those without symptoms:**
Day 0 is the day of your positive test. Day 1 is the first full day after the test was performed
 - You can leave isolation after day 5 if:
 - o You remain symptom free, AND
 - o You have a negative COVID-19 antigen test taken after day 5
 - If test is positive, then test every 24 hours until a negative result is obtained
 - If symptoms arise during your isolation, follow guidelines for “*Ending Isolation for those with symptoms*” above
 - You must wear a mask at the studio through day 10

QUARANTINE

If you have been in close-contact with a positive case of COVID-19, you may need to enter quarantine (see Table 1 to understand your vaccination status)

- **Those who DO NOT need to quarantine:**
If you have received a COVID-19 booster; OR have been fully vaccinated and are not yet eligible for the COVID-19 booster; OR have recovered from COVID-19 in the last 90 days, the following applies:
 - You must wear a mask through day 10 of your close contact exposure
 - You must self-monitor for signs/symptoms of COVID-19
 - If symptoms arise, immediately isolate, and follow the return to studio procedure for “*Ending Isolation for those with symptoms*” (see above).
- **Those who DO need to quarantine:**
If you are not vaccinated OR have not completed the primary vaccine series OR have not received the booster when eligible, the following applies:

Day 0 is the day of your last contact with a person who has COVID-19

- You must quarantine through day 5
- You must have two consecutive negative tests, separated by 24 hours
 - The first test must be taken on or after day 6 of quarantine (2nd test on day 7)
 - The test must be a viral test (either NAAT or antigen test)
 - If positive, immediately isolate
- You must self-monitor for signs/symptoms of COVID-19
 - If symptoms arise, immediately isolate
- You must wear a mask through day 10

Table 1. The table below should be referenced to understand your vaccination status. If you fail to provide proof of vaccination when requested, you will be considered unvaccinated

Vaccine	Primary Series	When am I eligible for the booster?
Pfizer-BioNTech	<ul style="list-style-type: none"> • 2 doses, given 3 weeks apart • Fully vaccinated 2 weeks after 2nd dose 	5 months after receiving the second dose in their primary series (either Pfizer or Moderna)
Moderna	<ul style="list-style-type: none"> • 2 doses, given 4 weeks apart • Fully vaccinated 2 weeks after 2nd dose 	6 months after receiving the second dose in their primary series (either Pfizer or Moderna)
Johnson&Johnson's Janssen	<ul style="list-style-type: none"> • 1 dose • Fully vaccinated 2 weeks after 1st dose 	2 months after first J&J dose

Table 2. Viral tests use specimens from your nose or mouth to find out if you are currently infected with the virus that causes COVID-19. There are two types of tests, antigen tests and nucleic acid amplification tests (NAATs). Information about the differences in the type of tests, see the table below.

Antigen test	NAATs
Most rapid, over the counter, and at-home tests are antigen tests. They have quick turnaround times, but have less sensitivity in general than NAATs. They are extremely accurate when someone has COVID-19 symptoms and is infectious.	NAATs are often used as confirmatory tests and are most likely to be done in a lab. They are more expensive and have a longer turnaround time than antigen tests. However, they have more sensitivity than the antigen tests. <ul style="list-style-type: none"> - A PCR test is a type of NAAT

If signs/symptoms of COVID-19 arise at any point, contact the studio. A viral test will be required to identify COVID-19. If you have symptoms but do not test positive for COVID-19, remain offsite until symptoms have improved.

Seek guidance from a medical professional if you are severely ill with COVID-19 or have a weakened immune system, as isolation protocols may vary.

SMART SOCIAL DISTANCING

- Facemasks are voluntary inside the studio. However, the following rules apply for the purposes of social distancing:
 1. No more than one (3) persons can occupy either of the bathrooms at any given time.
 2. No more than two (3) persons can occupy the office at any given time.
 3. No more than ten (10) parents or guardians can occupy the reception area or hallways at any given time.
- Students shall arrive dressed for class 5 to 10 minutes before the class starts. Each student shall bring all their personal belongings into the studio and shall leave them in marked areas along the walls of each studio.
- The CDC-recommended 6' distancing shall be adhered to as much as practical while in class. Close contact is defined as being closer than 6' for more than 15 minutes over a 24 hour period, with or without a mask. We recognize that students will be in closer contact from time to time, but the duration of these closer contacts are typically very short and will fall well within the social distancing guidelines for close contact.
- The studio is a "no-handshake" area.

PERSONAL HYGIENE

- Randazzo will have sanitation stations located throughout the studio for the convenience of the students and visitors. The stations will include:
 - Hand sanitizer
 - Disinfectant spray (if available)
 - Tissue paper
 - Paper towels
 - Trash can
- Key times to clean hands include:
 - After blowing one's nose, coughing, or sneezing
 - After using the restroom
 - Before eating or preparing food
 - Before and after class
 - Before and after providing routine care for another person who needs assistance (e.g., a child)

STUDIO CLEANING

- General cleaning - the studio will be cleaned a minimum of three times per week (general non-COVID cleaning) in addition to the specific COVID-19 cleaning protocols of frequently touched surfaces.
- COVID-19 Cleaning

- Studios – clean frequently touched surfaces in between classes:
 - Ballet barres
 - Door hardware (door knobs, pull handles, push plates)
- Entrance/Reception Area – clean frequently touched surfaces once per day:
 - Door hardware (door knobs, pull handles, push plates)
 - Light switches
- Office Area – clean frequently touched surfaces once per day:
 - Desk surfaces
 - Arm rests on chairs
 - Office phone
 - Computers
 - Credit card machine
 - Levers on drinking water system
 - Refrigerator door handles
 - Door hardware (door knobs, pull handles, push plates)
 - Office window pass-through ledges (inside/outside)
 - Printer and printer keypad
 - Light switches
- Bathrooms – clean thoroughly three (3) times per week.:
 - Frequently touched areas of toilet partition doors
 - Toilet accessories
 - Toilet seats
 - Horizontal counter surfaces
 - Sink fixtures
 - Door hardware (door knobs, pull handles, push plates)
 - Light switches
- **Required PPE:**
 - Gloves should be compatible with the disinfectant products being used.

TRAINING

Randazzo Dance will provide training to teachers and staff and will review the requirements of these processes and procedures. Attendance at the training session(s) will be documented and kept on file as required.

NOTIFICATIONS/TRACING

The studio must be notified by the student or parent/guardian if the student has been exposed to or have been diagnosed with COVID-19. Refer to the RETURN TO STUDIO GUIDELINES above.

RECORDS KEEPING

Records related to this policy and processes will be maintained in the office. Those records will include:

- Governmental Orders
- Governmental Workplace Guidelines
- Randazzo Dance COVID-19 Policies and Procedures
- Occupancy limitations and documentation
- Communication to Students and Parents
- Posters and Signs
- Screening Process Documents
- Employee Screening Records
- Student Sign-In Records
- Case Notifications and Tracing
- Training Documentation

DEFINITIONS

Self-monitoring means people should monitor themselves for fever by taking their temperatures twice a day and remain alert for cough or difficulty breathing. If they feel feverish or develop measured fever, cough, or difficulty breathing during the self-monitoring period, they should self-isolate, limit contact with others, and seek advice by telephone from a healthcare provider or their local health department to determine whether medical evaluation is needed.

Social distancing means remaining out of congregate settings, avoiding mass gatherings, and maintaining distance (approximately 6 feet or 2 meters) from others when possible.

Face masks, or face coverings made of cloth shall cover the mouth and nose and be secured under the chin and fit snugly against the sides of the face.

Symptoms compatible with COVID-19, for the purpose of these guidelines, include subjective or measured fever in excess of 100.4 degrees Fahrenheit, cough, shortness of breath, or difficulty breathing. Many individuals experience very mild symptoms.

Cleaning refers to the removal of dirt and impurities, including germs, from surfaces. Cleaning alone does not kill germs. However, by removing the germs, it decreases their number and therefore any risk of spreading infection.

Disinfecting works by using chemicals to kill germs on surfaces. This process does not necessarily clean dirty surfaces or remove germs. However, killing germs remaining on a surface after cleaning further reduces any risk of spreading infection.

High-Touch Surfaces are those surfaces that have frequent contact with hands. This can include, but is not limited to doorknobs, keyboards, handrails, locks, handles, ballet barres, etc.

Close contact is defined as:

- Being within approximately 6 feet (2 meters) of a COVID-19 case for a prolonged period of time (more than 15 minutes total over a 24 hour period); close contact can occur while caring for, living with, visiting, or sharing a healthcare waiting area or room with a COVID-19 case, **OR**
- Having direct contact with infectious secretions of a COVID-19 case (e.g., being coughed on)

Isolation means the separation of a person or group of people known or reasonably believed to be *infected with a communicable disease and potentially infectious* from those who are not infected to prevent spread of the communicable disease. Isolation for public health purposes may be voluntary or compelled by federal, state, or local public health order.

Quarantine in general means the separation of a person or group of people reasonably believed to have been *exposed to a communicable disease but not yet symptomatic*, from others who have not been so exposed, to prevent the possible spread of the communicable disease.